

CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS
LAW ENFORCEMENT
GUN RELEASE APPLICATION
Instructions on Reverse



A. OWNER INFORMATION:

LAST NAME		FIRST NAME		MIDDLE NAME	
ALIAS LAST NAME (if Any)		ALIAS FIRST NAME		ALIAS MIDDLE NAME	
ADDRESS			CITY	STATE	ZIP
DATE OF BIRTH Mo Day Yr	PLACE OF BIRTH (State or Country)		SEX	DAYTIME PHONE # ()	
U.S. CITIZEN? <input type="radio"/> YES <input type="radio"/> NO		If no, enter AR# or I-94# _____		AND Country of Citizenship _____	
Enter your California Driver's License (CDL), California ID (CID), Military ID (MIL) or Out-of-State ID (OSID) number in the ID number box to the right. If using military identification you <u>must</u> send a copy of your permanent duty station orders stating you are stationed in California. If using an out-of-state Driver's License or Identification number you must send a notarized copy of your Driver's License or Identification card.			ID TYPE (Circle One) CDL CID MIL OSID	ID NUMBER	

B. FIREARM INFORMATION (Mark one of the following circles to describe the firearms you are reporting):

<input type="radio"/> Reporting only long guns. Proceed to Part D. Agency or Court Information.	<input type="radio"/> Reporting only handguns or handguns and long guns. Identification information for each handgun must be entered below in Part C. No descriptive information is required for long guns.
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C. HANDGUN INFORMATION (To report additional handguns copy and attach additional applications)

HANDGUN TYPE <input type="radio"/> Semiauto <input type="radio"/> Revolver <input type="radio"/> Single Shot <input type="radio"/> Derringer <input type="radio"/> Other: _____				SERIAL NUMBER	
MAKE (As stamped on firearm)	MODEL (3032 Tomcat, KP95, 17C, etc.)	CALIBER	HANDGUN ORIGIN (U.S., Italy, China, etc.) (If known)	BARREL LENGTH <input type="radio"/> IN. <input type="radio"/> CM.	

HANDGUN TYPE <input type="radio"/> Semiauto <input type="radio"/> Revolver <input type="radio"/> Single Shot <input type="radio"/> Derringer <input type="radio"/> Other: _____				SERIAL NUMBER	
MAKE (As stamped on firearm)	MODEL (3032 Tomcat, KP95, 17C, etc.)	CALIBER	HANDGUN ORIGIN (U.S., Italy, China, etc.) (If known)	BARREL LENGTH <input type="radio"/> IN. <input type="radio"/> CM.	

D. AGENCY OR COURT INFORMATION:

Name of Law Enforcement Agency or Court in Possession of the Firearm(s) _____

Address _____ City _____ Zip Code _____ Incident/Case Number _____

E. DECLARATION:

I declare under penalty of perjury (Sections 126 and 672 PC) that all statements made by me on this application are true and complete. I expressly authorize DOJ to perform firearms eligibility checks of all relevant state and federal databases, including the National Instant Criminal Background Check System. I also understand that if I currently possess/own firearms and the results of this check reveal that I am ineligible either to lawfully possess or purchase firearms, I must relinquish any and all firearms in my possession.

Signature _____
Date

Submit completed application and fees to:
**Department of Justice
Bureau of Firearms - LEGR
P.O. Box 820200
Sacramento, CA 94203-0200**

FOR DOJ USE ONLY

Date Received: _____ Date Paid: _____ Date Processed: _____ Processed By: _____ NTN # _____

California Department of Justice
Bureau of Firearms

INSTRUCTIONS FOR LAW ENFORCEMENT GUN RELEASE APPLICATION

Application Submission Requirements

Individuals seeking the return of a firearm(s) that is in the possession of a law enforcement agency or court must submit this application with the appropriate fees to the Department of Justice (DOJ). A firearms eligibility check will be conducted to determine whether you are lawfully eligible to possess firearms. A notice of results will be sent to you via U.S. Mail. Complete all requested information. Incomplete applications may be returned without processing. If reporting more than two handguns, make extra copies of this form to meet your reporting needs. Once issued, a determination notice is valid for 30 days. Be advised that any unclaimed firearm may be disposed of by an agency or court 180 days after the owner has been notified that the firearm has been made available for return.

Fee Submission Requirements

The processing fee for a Law Enforcement Gun Release is \$20 for the first firearm (long gun or handgun), and \$3 for each additional handgun being reported (e.g., 1 handgun and 1 long gun = \$20; 2 handguns and 1 long gun = \$23). If the agency or court determines the firearm was reported stolen pursuant to Penal Code section 12021.3(b)(3), the fees for the stolen firearm(s) will be waived. Provide documentation from the agency or court with this application to qualify for the waiver of fees. DOJ will process your application within 30 days from the date of receipt unless delayed by circumstances beyond the control of the department.

Part A: Owner Information

Enter the information requested. If you are using a military number for identification, you must submit a copy of your permanent duty station orders indicating you are stationed in California with this application. Out of state residents must submit a notarized copy of their home state Driver's License or Government-issued Identification Card.

Part B. Firearm Information

Check the box that describes the firearms you are reporting. If you are reporting only long guns, you need not provide any firearm description. Proceed to Part D.

Part C. Handgun Information

For each handgun, you must provide the descriptive information requested. Most of this information can be found on the property receipt you received from the law enforcement agency or court. Please refer to your handgun owner information or the sample chart below to assist you in providing the required information:

Serial Number	May be all numeric or a combination of alpha and numeric characters and located on the frame of the handgun.
Make	The manufacturer of the handgun (e.g. Beretta, Ruger, Glock, Smith and Wesson).
Model	The model name of the handgun (e.g. 3032 Tomcat, KP95, 22A).
Caliber	The caliber of the handgun (e.g. .38, .45, 9 mm).
Handgun Origin	The country of origin of the handgun (e.g. United States, China, Italy).
Barrel Length	Enter the barrel length as stated in your owner information, or estimate the length of the barrel.

Part D. Agency or Court Information

Enter the name and address of the law enforcement agency or court that has possession of the firearm(s).

Part E. Declaration

You must sign and date the application. If you have any questions, call the Bureau of Firearms at (916) 263-4887.